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Memo

AHC 913 Form Completion

AHC 913 is used to request a new business arrangement number (BA number). If you need a new BA number complete this form and **mail or fax it directly to Alberta Health & Wellness**. If you complete and submit this form, you do not need to complete the AHC2096 form. AHC will notify us when your new business arrangement has been assigned to you. Instructions for completing the form follow below.

Section A: Enter **either** the practitioner id in the top line or the corporate or clinic id in the second line. Check the New Business Arrangement box and enter the effective date. The effective date can be pre-dated if required. It is common to enter an effective date of 3 months or so prior to your start date. This will allow you to enter or re-submit claims for services prior to your start date with Logic Resources.

Section B: Check the Fee for Service box or Locum box as required. Check the appropriate boxes for payment method. You will need to send a cancelled cheque along with your application. If Alberta Health already has a cancelled cheque or yours on file for a previous business arrangement number then there is no need to send in another cancelled cheque.

Section C: Signatures and authorization.